MEMORANDUM TO: Members and Observers, Joint Merger Committee
FROM: D.G. Fink, Secretary
SUBJECT: Agenda for IEEE Board of Directors Meeting, January 8 - 9, 1963 (First Draft).

The following items should be acted upon by the IEEE Board of Directors at its first meeting. Other items are solicited from the members and observers of the Committee.

1. Adoption of IEEE Bylaws, including specifically the establishment of Region 9.
   1a. Election of Region 9 Committee Directors
2. Appointment of Officers. as specified (short form A E N E, Warden Chair)
3. Appointment of Executive Committee.
4. Appointment of Standing Committees (in accordance with the Bylaws, the following Committees are to be appointed by the Board: *Awards Board,
   *Editorial Board, Fellow Committee, Intersociety Relations Committee,
   *Nomination and Appointments Committee, Tellers Committee. The eleven other Standing Committees are to be appointed by the Executive Committee.
   * to be member of Board  ** all members of Board
   Committee (See Com. officers of other Committees)
5. Adoption of the IEEE Emblem. (Send samples of altitudes and depend on Bannister)
6. Approval of the 1963 Operating Budget.
7. Approval of Other Actions Recommended by the Joint Merger Committee.
   (These will be listed in detail in a later draft of the agenda.)
   New Board action all actions of 1962 Com.
8. Schedule of Board of Directors Meetings - Dates and Locations.
9. Members for Life Resolution. as per A H L of Executive Committee
11. Appointment of Representatives to Other Bodies. (A list will be prepared for a later draft of the agenda.)
12. Discussion of Procedure and Schedule for Revision of Bylaws. (Legal recommend)
13. Instruction to Executive Committee Concerning Management of Headquarters Staff.
Reports:

Regional Sections

Editor & Cultural Advisor

General Mgr.

Treasurer Report & Financial Status

Exco Law, Schedule and Agenda

Subject:

Lima

[Signature]

December 10, 1945