

THE INSTITUTE OF ELECTRICAL AND ELECTRONIC ENGINEERS INC.

AUSTRALIAN SECTION

A G E N D A

98th COMMITTEE MEETING

Location Committee Room 5, "A" Block
North Sydney Technical College, Gore Hill

Time 1845 hours,

- Matters
1. Committee Members Present
 2. Apologies
 - 3.(a) Minutes of 97th Committee Meeting
 (b) Matters Arising from the Minutes
 4. Correspondence
 5. Treasurer's Report
 6. Lecture Program
 7. "Circuit"
 8. Other Business

Close of Meeting 2100 hours

Next Meeting: Annual General Meeting, Monday 7th December, 1981

Distribution:

Professor B.D.O. Anderson	
Professor J. Anderson	
Mr. T.L. Baitch	Mr I.E. Meldrum
Mr. C.N. Bell	Professor H. Messerle
Professor J. Bennett	Mr W. Morris - (Asst. Secretary)
Professor A.R. Billings	Dr R. Radzyner
Mr D.G. Bradshaw	Mr A.F. Rister - (Asst. Treasurer)
Mr R.C. Clarke - (Treasurer)	Mr A. Sander
Dr B. Davis	Mr F.S. Shaw
Dr T. Downs	Mr M.J. Simons - (Secretary)
Professor H.E. Green	Mr P.I. Somlo - (Vice Chairman)
Professor P. Greenwood	Mr J.J. Vasseleu
Dr I. Korn - (Student Affairs)	Dr K.S. Vasudeva
Professor D.G. Lampard	Mr C.W. Walker
Mr B.G. Love	Dr R.A. Zakarevicius - (Chairman)

MINUTES OF IEEE 97TH COMMITTEE MEETING

Held in Committee Room 5, 'A' Block North Sydney Technical College, Gore Hill on Monday 2nd November, 1981.

1. Present: Messrs. R. Zakarevicius, J. Vasseleu, A. Rister, M. Simons, P. Somlo, R. Clarke, A. Sander, F. Shaw.

2. Apologies: Messrs. T. Baitch, I. Korn, D. Bradshaw.

3. (a) Minutes of 96th Committee Meeting

There being no discussion it was moved by A. Rister, seconded by J. Vasseleu, the minutes be accepted. Motion carried.

3. (b) Matters Arising from the Minutes

Item 4 (ii) The following members expected to be able to meet Professor Ryder on 10th November, 1981 at 12.30 for lunch at the University of New South Wales:
R. Zakarevicius, M. Simons, R. Clarke, I. Korn, A. Rister.
R. Clarke will ascertain whether an I.E. Australia Representative from the Heritage Committee would care to attend.

4. Correspondence

The more important items of correspondence are mentioned below:

- letter October 17th, 1981 Dr. Kodali to Chairman re his recent visit to Sydney.
- letter October 21st, 1981 Chairman to Dr. Kodali re hosting by Australian Section of next Region 10 Committee meeting.
- letter October 21st, 1981 Chairman to Australian Electrical World re IEEE round up message for 1981.
- letter, undated, Dr. King to Chairman re the nomination by the Australian Section, of a candidate for Region 10 Director for 1983/1984. Chairman to approach a potential candidate.
- letter October 14th, 1981 I. Korn to M. Lucas re eligibility of College of External studies for a school code.

Arising out of other correspondence received by the Secretary regarding poor mail service ex U.S.A. and damage to articles received in Australia, A. Sander and R. Clarke will follow up alternative methods of transmitting documentation between IEEE U.S.A., and Australia.

5. Treasurer's Report

The Treasurer presented his report. A copy is attached to these minutes.

Currently our account indicates a credit balance of about \$280.00.

In the opinion of the Treasurer we are likely to experience cash flow problems later this year before we can collect advertising revenue. After discussion the Secretary was directed to telex for an advance on April, 1982 rebate.

The Secretary will also request the Victorian Sub Section to obtain at least one advertiser for the February, 1982 issue of 'Circuit' within the next month; NHP Electrical Engineering and Wilson Transformers were considered possibilities. The Victorian Sub Section proposed budget for 1982 and the remainder of 1981 was considered by the Committee.

There was some discussion on reducing local Victorian mailing costs by more use of 'Circuit' and this is to be followed up with the Sub Section by R. Clarke.

Generally however, the Committee found the budget acceptable and its acceptance was moved, subject to regular mutual review, by A. Sander and seconded by J. Vasseleu. Motion carried.

6. Lecture Program

Committee members were reminded that our next joint meeting with I.R.E.E., was a lecture by Mr. A.C. Howell on "Selection of Parameters for Specifying U.P.S." at Wesley College, University of Sydney on November 24th, 1981, commencing at 6.00 p.m.

A. Rister raised possibility of a lecture on building automation by a visiting U.S. Engineer in this field in late February, 1982. Joint sponsorship of such a meeting by I.R.E.E. and I.E. Australia with I.E.E.E. is to be followed up by A. Sander and R. Clarke.

7. 'Circuit'

Preparation of proofs etc. for the new form 'Circuit' are well advanced. Copies of advertisements can be made available to interested advertisers.

As mentioned under 5, it is important that the Victorian Sub Section helps with paid advertising to help carry the extra Victorian information that 'Circuit' will carry.

8. Other Business

- (i) It was moved by J. Vasseleu and seconded by P. Somlo that Mr. J. Deans be co-opted on the Committee. Motion carried.

General discussion of the possible composition of the 1982 Committee in the light of the nominations followed.

- (ii) A. Rister advised that the booking for the Annual General Meeting had to be finalized with the 729 Club by December 3rd, 1981.

8. Other Business (cont'd)

- (iii) The three Student Prize Winners, one of whom is the L.J. Clementson prize winner, are to be invited to the Annual General Meeting as guests of the Australian Section. R. Radzyner will contact these people accordingly.

The Secretary is to contact Dr. Kodali urgently re forwarding of scrolls and plaques to Australian Section for presentation at the Annual General Meeting.

- (iv) The need for Secretary's Report for the Annual General Meeting was discussed and it was felt to be redundant as the Chairman's Report satisfactorily covered all general matters. It was then moved by A. Sander and seconded by A. Rister that the Secretary's Report be deleted from the Annual General Meeting Agenda. Motion carried.

Meeting closed: 9.05 p.m.

Next Meeting: Annual General Meeting - Monday December 7th, 1981.

(date)

(signature)

I.E.E.E. Australian Section

Income and Expenditure October 1981

Balance Brought Forward	881.17	
Income Nil		<u>881.17</u>
Expenditure		
Garvey Direct Marketing (August/Sept. Circuit)	433.97	
		<u>433.97</u>
Balance Carried Forward	447.20	
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Future Income		
September Rebate (US\$825.25)	717.00	
H.P.M. Advertising (doubtful)	250.00	
I.E.E.E. Service Centre (US\$122.64)	<u>106.00</u>	
	1073.00	
Outstandings		
11 advance subs. A.G.M.	132.00	
Sydney Club (Damon's Dinner)*	509.15	
2 Garvey mailouts say -	500.00	
M. Simons petty cash*	50.00	
Printing by A. Rister	<u>50.00</u>	
	1241.00	
* presented after close off		
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Nett surplus		280.00

RCC/ACL
2/11/81