IEEE New South Wales Section

Minutes of the 172st Executive Committee Meeting, 14thApril 2003
Montezuma Mesa, 51 Alexander Street, CROWS NEST.

Apologies must be extended to all with a last minute change of venue. This resulted from our booking at the TAFE not being honoured and consequently we were locked out during this School holiday period. Thanks to Andrew for working the mobile phone and manning the gate to intercept others. An informal meeting was convened at 7.33pm.

1 Attendance and Apologies

Present: Jim Logothetis, John Robinson, David Burger, Filita Barker, David Tien, Graeme Gwilliam, Walter Lachs, Ian Boyd, Stephanie Boyd, Olly D'Souza, Stefan Mozar, Andrew Parfitt, Jim Vasseleu, Bruce Poon, Zak Zakarevicius, Graham Woodward.

Apologies: Phillip Ogunbona, Trevor Bird, Sam Reisenfeld, Steven Duval.

2 Approval of Agenda

Given the meeting venue change and late start, it was agreed that no actions or business being transacted, and gather reports and status only.

3 Minutes of the Previous Meeting and Matters Arising

The minutes of the previous meeting(172) were accepted with changes to apologies, typo's and Computer Chapter report.

Action 12/2002	No progress on following up with IEAust. regarding student counsellors. (Continuing).
Action 24/2002	Privacy matters to be discussed by Chair and legal counsel. (Continuing).
Action 01/2003	Andrew Parfitt to initiate CD-ROM Project with tele-conference with participants. (Continuing).
Action 02/2003	Discussion regarding recognizing the role of webmaster, action Andrew Parfitt. (Continuing).
Action 03/2003	Pay for UoS membership of $330 for Secretary, Chair and Trevor Bird. COMPLETE.
Action 04a/2003	Trevor to provide past student chair and student councillor information to Stephanie. (Continuing)
Action 04b/2003	David Burger to e-mail list of Student applications to Stephanie when received at 31 March. COMPLETE.
Action 06/2003	Olly requested a fresh list of Comsig member list from Bruce Poon for member communication purposes.
Action 08/2003	David Tien to e-mail formal request to section ICITA'04.

4 Correspondence

- An email from the Slovenian Consul here in Sydney requesting interesting power EE sites worthy of a visit by Slovenian Engineers. (some ideas were received and forwarded).
- University of Sydney, Invitation to EE graduation dinner on 9 May.

5 Treasurer's Report

No activity in the financials this last month. A 2003 section budget was tabled with budget received from Computer Chapter, and still pending budget submissions from other chapters and affinity groups. Presently showing $48,860 expenditure and $46,500 income for 2003.

6 CIRCUIT Report

No report.

7 Chair's Forum

The following list of projects/topics is the result of the earlier ballot. Please review this list and see what you may be able to contribute/champion/manage. The top 10 are shown:

Rating	Topic
97	Find student councillors at Universities and enhance links with Uni's
73	Increase joint seminars with university departments
71	Complete CD-ROM on promotional material
60	Bid for a major international conference
59	Promote distinguished lecturer (DL) tours more widely and attract more DL's
50	Improve student paper awards process and introduce contests, ie models, games and innovation
48	Facilitate industrial liaison for student vacational experience
48	Establish an annual IEEE conference / exhibition in NSW
44	Distribute material on Electrical Engineering / Computer Science careers to schools
43	Plan a joint conference between NSW chapters.

8 Group Reports

8.1 Standing Committee

Fellow Search	Walter Lachs; Ron Stillman's nomination is still pending.
Membership Development	Bruce Poon; Active members presently 2149, with 3 senior member upgrade applications through Andrew. Canvassing eligible committee members as well.

Professional Activities	Jim Logo; Proposal to get an IEEE table at the 4th July Trivia function night, with focus on getting GOLD involvement. To be reviewed next meeting.
Educational Activities	Karu Esselle; no report.
Student Activities	Stephanie Boyd; 156 student applications received under the 'free 200' program initiated for March.
Awards and Recognition	Jim Vasseleu; Bruce Poon recognised with 'Outstanding Volunteer" award from Region 10.
Nominations	Trevor Bird, No report.
Historian	Zak Zakarevicius, Jim Vasseleu and Trevor Bird. No formal report, however photo's and old 1978 Circuit received from Alan Rister. These were loaded onto the website.
Promo CD-ROM	Andrew Parfitt, Ian Boyd, Graham Gwilliam and Karu Esselle. No Report

8.2 Affinity Group Reports

GOLD Affinity Group	Filita Barker; A GOLD function was held on 27th March with 7 attendees and one visitor. A certificate of appreciation was received from IEEE RAB. Filita is away for 6 months from June – standby replacement is Stephanie Boyd, but open to offers. ***Action 05/2003:*** *28th June Engineers Australia – Trivia Night, proposal to have a GOLD Table. Coordinate with Computer Society and report next meeting.* ***REVISED & deleted (see Professional activities entry).***
Life Member Affinity	Jim Vasseleu; No report.

9 Chapter Reports

9.1 Computer Society	Stephanie Boyd: A lecture on JPEG2000 (joint EA function) was held on 27 March with 27 attendees. Dr Dagan Fang was approached to speak, however declined. Proposal to nominate 1 fellow this year. Stephan Mozar to ask Bob Frankston about a lecture topic.
9.2 MTT/AntP	Trevor Bird; no report.
9.3 CommSig	Olly d'Souza; Meeting North Ryde on 24th March at Lucent, with discussion on 3G developments here in Australia. 6 attendees with one tele-conference attendee.
9.4 PES	Graham Gwilliam; Two meeting held, 16 March by Dr Hugh Outhred on Alternate Energy with 40 attendees, and on 27 March student luncheon seminar with no attendees (conflicting function for students). **Action 07/2003:** Graham to post meeting information to section website. (Continuing).

9.5 PEL/IA/IE	Faz Rahman: no report.
9.6 C&S/SSC	Steven Duvall, no report.

10 Conferences

PICA 2001, no further progress reported. The NSW Section has formally asked the conference accounts to be wound-up

11 Other Business

- Formation of Joint Information Theory Chapter (invitation from Michael Evans, IEEE SA Section) General enquiry soliciting interesting in NSW, and has an established committee in place.
- Formation of EDS and LEOS Chapter in NSW (request from C. Jagadish, IEEE Australia Chapter of EDS and LEOS).
- Sponsorship of Asian Control Conference 2004.
- Sponsorship of IEEE International Symposium on Spread Spectrum Techniques and Applications 2004. Report by Dr Graham Woodward tabled with Overview/ goals/Committee and detailed budget. (e-mail copy to be distributed to committee for review next meeting).
- Proposal for hosting TENCON 2005 or 2006. Comments and advice suggest this may not be the best use of section funds and effort, and has not been financially successful in the past. To be reviewed next meeting.

12 Closure

The meeting closed at 21:30 hours. The next meeting will be 5th May 2003.