IEEE NSW SECTION

Minutes of the 18th Annual General Meeting
Friday 28 November, 2003 at 7:05 pm
Castlereagh Inn, Masonic Club, 169 Castlereagh Street, Sydney

1. Attendance and Apologies

Present: David Burger, John Robinson, Ian Boyd, Karu Esselle, Trevor Bird, Bruce Poon, Graeme Gwilliam, Jim Vasseleu, Zak Zakarevicius, David Tien, Philip Ogunbona, Ollencio D'Souza, Andrew Parfitt, Stephan Mozar, Sam Reisenfeld, John Edler, Lixin Tang, Anthony Parker, Vic Morgan, Simon Boland.

Apologies: Rodney Somerfield, Jim Logothetis, Walter Lachs, Stephen Duval, Faz Rahman.

2. Minutes of the 2002 AGM

The minutes of the previous AGM were circulated and confirmed as a true record.
(Moved by Karu Esselle, Seconded by Jim Vasseleu, Carried)

3. Chairman's Report

Andrew Parfitt circulated and presented his report on the 2003 activities and achievements of the Section.

The following section highlights were noted for 2003:
- Sound financial position;
- Student membership growth;
- Only a small growth in senior membership;
- Two new NSW Fellows in 2003, Fu and Zomaya;
- The highly regarded keynote presentation by Sam Riesenfeld at the IEAust Harricks address; and
- Successful Joint co-sponsorship of conferences.

(Moved by Trevor Bird, Seconded by David Tien, Carried)

4. Treasurer's Report

The 2003 approach using budget planning has proved to be excellent. David Tien will be tabling a separate financial report, 2003 budget/expenditure summary and L50 to cover the 2003 period, and this same approach is to be carried over into 2004.
In summary,

- Income was $27,451 through rebate and interest.
- 2004 Conference seed fund allocation of $20,000.
- $3,120 toward 200 student memberships
- Expenditure of $45,391.
- Total cash reserves $130,439.33 as at 25 Nov 2003.

(Moved by Jim Vasseleu, Seconded by Sam Riesenfeld, Carried)

5. Chapter Reports

~~5.1~~ Computer Chapter

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A chapter report for 2003 was tabled.

~~5.2~~ Antennas & Propagation/Microwave Theory & Techniques

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A chapter report for 2003 was tabled with 2004 Chair being Graham Town.

~~5.3~~ Power Engineering

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A chapter report for 2003 was tabled with 2004 officers as per 2003.

~~5.4~~ Power Electronics/Industrial Applications/Industrial Electronics

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A chapter report for 2003 was tabled.

~~5.5~~ Communications/Signal Processing

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A chapter report for 2003 was tabled, with 2004 Committee: Chair – Olly D'Souza, Secretary – David Burger, Treasurer – Sam Reisenfeld and Events – Phillip Ogunbona.

~~5.6~~ Circuits and Systems/Solid State Circuits

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A chapter report for 2003 was tabled.

6. Results of Officer Elections for 2003

Andrew Parfitt advised that the following officers were elected for 2004 at the November 2003 Executive Committee Meeting:

Section Chair:	Andrew Parfitt
Section Vice Chair:	Graeme Gwilliam
Section Secretary:	David Burger
Section Treasurer:	David Tien

(Moved by Phillip Ogunbona, Seconded by Jim Vasseleu, Carried)

The following members were proposed as the Executive Committee with a 2nd call for IEEE Committee members being made open for 2004:

Trevor Bird, Ian Boyd, Stephanie Boyd, Stephen Duval, Karu Esselle, Walter Lachs, D. (Jim) Logothetis, Stephan Mozar, Philip Ogunbona, Bruce Poon, Faz Rahman, Sam Reisenfeld, John Robinson, James (Jim) Vasseleu and Zak Zakarevicius, Ollencio D'Souza.

(Moved by Jim Vasseleu, Seconded by Trevor Bird, Carried)

Standing Committee Chairs will be appointed at the 2nd February meeting of the Section Executive Committee.

7. Awards and Presentations

Bruce Poon was finally award the outstanding volunteer award which was to be have been presented at the deferred IEEE Region 10 meeting. Congratulations Bruce.

The Max Simons Prize, Mr Lixim Tang from the UNSW was presented with a $200 prize. All papers entered for this prize are to be highly commended for their quality, with a total of 7 being reviewed by our student paper review group, Trevor Bird, Graham Gwilliam.

8. Other Business

The IEAust 2004 lecture program was tabled, with a number of lecturers under the IEEE banner.

9. Closure

The meeting closed at 19:45 pm.