



## IEEE REGIONAL ACTIVITIES

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.  
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June 26, 1995

Professor Jordan N. Kolev  
PO Box 22  
Varna 9010 Bulgaria

Dear Professor Kolev:

Congratulations! On behalf of IEEE Executive Director, T. W. Hissey, Jr., it is a pleasure to inform you that the requirements of the IEEE Bylaws have been met, and the Bulgaria Section has been approved. The effective date of this Section formation is June 24, 1995.

At this time we are recording you as the Interim Chairman. When an election has been held, please use the enclosed Officer Confirmation form to report the officers to IEEE. The Geocode for the Bulgaria Section is R80075, please use this on all correspondence. If we can assist you in any way in the planning of the Section activities please let us know.

We extend our best wishes for the successful operation of this new Section.

Sincerely,

Melvin I. Olken  
Staff Director  
Regional Activities

cc: Vijay K. Bhargava - Vice President for Regional Activities  
Peer Martin Larsen - Region 8 Director  
Robert C. Winton - Region 8 Forward Planning Coordinator  
Sava V. Savov - Bulgaria Section Co-Organizer  
H. Hristov - Bulgaria Section Co-Organizer  
Jill B. Levy - Regional Activities Operations Director  
Mary Ann Hoffman - Regional Activities Administration Manager







## REQUIREMENTS TO ESTABLISH AN IEEE SECTION/SUBSECTION

*A Section is a basic operating entity of IEEE constituted by a minimum of fifty (50) members and established with the approval of the Regional Activities Board by petition of those who live/work in relatively close proximity to be served by activities that meet their needs and further the missions of IEEE. (IEEE Bylaw 404.1)*

*A Subsection is a part of a Section, constituted by a minimum of twenty (20) members, and established with the approval of the Regional Activities Board by petition to the Section Executive Committee, who live/work in relatively close proximity to be served by the activities that meet their needs and further the missions of IEEE. (IEEE Bylaw 405.1)*

Using the enclosed petition form, or a document which captures this data, please note the following.

1. The petition should specify the name of the proposed Section/Subsection.
2. The petition must be signed by fifty (50) members for Section formation and twenty (20) members for Subsection formation, other than Student Grade, having IEEE mailing addresses within the territorial limits of the proposed Section/Subsection. It is suggested that more than the specified amount of names and signatures be included to assure that all petitioners qualify, thus speeding the processing of the petition.
3. The territorial boundaries of the proposed Section/Subsection (country, state, zip or postal codes, etc.), should be specifically delineated in the petition. Section petitions must also list the concurring and nonconcurring Sections that are involved in the territory concerned. Comments from the Sections involved in the territory exchange should also be attached.
4. The proposed Section shall indicate in writing that they will abide by the IEEE Constitution, Bylaws and published interpretations of policy, and shall adopt Section Bylaws conforming to IEEE Bylaw 402. Suggested sample bylaws are available.
5. Send the completed petition to:  
  
IEEE REGIONAL ACTIVITIES  
Section/Chapter Support  
445 Hoes Lane  
P.O. Box 1331  
Piscataway, NJ 08855-1331
6. Regional Activities staff will review the petition and work with the organizers to resolve any discrepancies. Formal approval of the petition by the Regional Director and the Regional Activities Board will follow.

**IF THIS FORM IS USED TO UPGRADE A SUBSECTION TO SECTION STATUS, THE APPROVAL OF THE PARENT SECTION MUST ALSO BE SUBMITTED.**