

Student Guide

EVALUATION SHEET

1. The major parts of the workbook are listed below. In the column labeled Function, write the letter that identifies the function of each workbook part.

Workbook Part	Function
Course Map	<u> c </u>
Contents	<u> a </u>
Introduction	<u> b </u>
Objectives	<u> d </u>
Sample Test Items	<u> h </u>
Text	<u> f </u>
Exercises and Solutions	<u> e </u>
Appendix	<u> g </u>

Functions

- Associates parts of module with page numbers in workbook.
- Introduces the subject matter of the module.
- Shows which course modules must be completed before others are studied.
- Specifies what you will be able to do as a result of studying a lesson.
- Provides practice in the performance of skills taught in the module.
- Provides the material to be learned in the module.
- Contains additional information not usually subject to testing.
- Demonstrates testing techniques to be used in the module.

2. The eight types of resources available for this course are listed below. In the column labeled Function, write the letter that identifies the function of each resource.

Resource	Function
Workbook(s)	<u> a </u>
A/V Cartridge(s)	<u> d </u>
Projection Unit	<u> h </u>
Student Guide	<u> f </u>
Manager Guide	<u> g </u>
Module Test(s)	<u> e </u>
Evaluation Sheet(s)	<u> c </u>
Glossary	<u> b </u>

Functions

- a. Leads student through the learning process.
- b. Defines terms used in this course.
- c. Lists answers to module tests after they are completed.
- d. Presents and reinforces material for the text of the lessons.
- e. Tests student performance on all objectives for lessons in that module.
- f. Teaches students how to use the course materials.
- g. Tells course manager how to conduct course.
- h. Displays audio-visual cartridges.

3. Match each of the following course control documents with its function or functions by writing the correct letter or letters in the space provided.

Document	Function(s)
Personal Progress Plotter	<u> d </u>
Master Progress Plotter	<u> b, e </u>
Resource Sign-Out Sheet	<u> a </u>
Final Examination	<u> c, f </u>

Functions

- a. Used to maintain a list of who is using what equipment and materials.
 - b. Used to record the progress of all students.
 - c. Used to test student performance for the entire course.
 - d. Used to record individual progress at the completion of each module.
 - e. Used to identify those students who may need counseling.
 - f. Used to act as a prerequisite evaluation for subsequent courses.
4. Meet with the course manager in a projection area. Locate a program cartridge, set up the projection unit, and perform the following to the satisfaction of the course manager.
- a. Load the cartridge and start it playing.
 - b. Search out a particular visual designated by the course manager and stop the program there.
 - c. After the course manager puts the program out of synchronization, restore the synchronization.