IEEE New South Wales Section

Minutes of the 190th Executive Committee Meeting, Monday, 7 February 2005
Room AG20, North Sydney TAFE, St Leonards, NSW 2065.

The Chair opened the meeting at 7:15pm.

1 Attendance and Apologies

Present: Trevor Bird, Ian Boyd, Stephanie Boyd, David Burger, Graeme Gwilliam, Walter Lachs, Jim Logothetis, Sam Reisenfeld, John Robinson, David Tien, Jim Vasseleu, Ramutis Zakarevicius.

Apologies: Karu Esselle, Eddie Fong, Stefan Mozar, Bruce Poon, Faz Rahman.

Absent: Steven Duvall

2 Approval of Agenda

This meetings agenda was accepted.

3 Minutes of the Previous Meeting and Matters Arising

Minutes of meeting 189 were accepted. Moved: Jim Vasseleu, 2nd Jim Logothetis, carried.

Action 08/2004: David Tien to check with R10 Treasurer regarding Section Chair cost reimbursement of R10 meeting costs in Adelaide. Follow up with Ian later.

Action ?/2004: David Burger to send letter to R10 Director regarding slowness of reimbursement from R10. On going. Action dropped.

4 Correspondence

Membership for EE Foundation renewed. David Tien and Ian Boyd joined the Sydney Uni EE Foundation. Trevor Bird & Jim Vasseleu raised the possibility of joining IEEE's tsunami relief effort.

5 Treasurer's Report

The new Treasurer, Ian Boyd, presented a detailed and comprehensive budget for 2005, he highlighted the following points:

- Balance sheet at the end of Jan 05 presented.
- Conference assets listed.

- ISSTA may generate a profit of around $6600.45 after GST issue is sorted out. Maybe have profit– Mr Chairman will follow it up.
- GST issue: Budget shows after GST value.
- Extra income from HQ should be declared by chair to identify the ownership of such funds.
- Jim Vasseleu: New location for speakers.

Acceptance of Treasurer's report. Moved: Trevor Bird, 2nd Jim Vasseleu.

The Outstanding bill of Engineers Australia ($1,500) was extensively debated. David Tien mentioned that such a practice is not in line with IEEE financial practice, which is an "after event" claim based reimbursement system. Jim Vasseleu pointed out that Engineers Australia is paying more than their fair share.

Motion: "Full amount to be paid provided that we send a letter asking for itemization of the spending." Moved: Trevor Bird, 2nd Jim Vasseleu, carried.

6 Chair's Report

The Australian Profession Centre has a new owner, Francis Child. Mr Child has made known his intention to extend to accountancy services and there could be a change from an hourly charge to an agreed fee.

The Chairman suggested that all IEEE conferences hosted in NSW could be reported during meetings. However, several Committee members believe this may not be necessary.

A list of priority development areas for the NSW Section will be circulated and voted on.

7 CIRCUIT Report

Eddie Fong was unable to attend the meeting but informed the Committee he had had no input from various chapters except Graham Town for next Circuit publishing. All Chapters should provide necessary input by 9 Feb 2005 for collation; he needed a message from the Chair, Secretary, Vice Chair and Treasurer for the 2005 team, and they should provide their digital photos if possible; please advise any advertising material.

8 Committee Election

Fellow Search	Walter Lachs;
Membership Devel't	Bruce Poon;
Professional Activities	Jim Logothetis and Ian Boyd.
Educational Activities	Karu Esselle.
Student Activities	Stephanie Boyd;
Awards and Recognition	Jim Vasseleu;

Nominations	Trevor Bird, Jim Vasseleu and Bruce Poon;
Historian	Chair: David Burger, member: Zak Zakarevicius;
GOLD	Sampath Windsor;
Life	Jim Vasseleu,
Circuit	Eddie Fong

9 Affinity Group Reports

9.1 GOLD Affinity Group	Sampath Windsor was unable to attend the meeting, no report.
9.2 Life Member Affinity	No report.

10 Chapter Reports

10.1 Computer Society	Stephanie Boyd (Chair), Ian Boyd, Stefan Mozar, Phil Crawford. (1) A lecture by Dr Nick Hauser from ANSTO will be held on 30th May 2005. (2) Stephen Mozar would like to organise a conference.
10.2 MTT/AntP	Graham Town (Chair), Karu (Secretary). Karu submitted report via email (1) Arrangements for Distinguished lecturer Prof Maria Stuchly's travel are progressing and new chapter in ACT also wants to join the bandwagon. (2) He represented NSW at the MTT Society R10 Chapter Chairs meeting held in last December in New Delhi.
10.3 Comm/Sig	Olly d'Souza (Chair), David Burger (Secretary). The Chapter has organised a mix of local and Distinguished lecturers; CTW05: has received IEEE endorsement and we should consider endorsement of this conference – 125 attended the last conference.
10.4 PES	Graeme Gwilliam (Chair), same committee got elected, John is now the Treasurer; The Committee is going to set up several student lecturers
10.5 PEL/IA/IE	Faz Rahman (Chair): Nothing to report, no one has heard from any of the committee members.
10.6 C&S/SSC	Steven Duvall (Chair), Andre van Schaik (Secretary). No report. Whole committee has disappeared. Urgent: put an item in Circuit to advertise position for volunteers. A new Committee needs to be formed as soon as possible and to organise at least two meetings this year. If no meetings are

	held, the Chapter could be marked as 'inactive' and delisted. Any interested members of the CAS and/or CAS Societies that are willing to take on the role of Chair in 2005 and form a Committee, should contact the Section Chair (Graeme Gwilliam) or Secretary (David Tien).
10.7 Student Activities	Stephanie Boyd (chair); free membership drive will start at the beginning of March 2005.

11 Conferences

11.1 **Asian Control Conference July 2004**: $10K of seed money has been returned but the Committee was informed that the conference had made no profit. Trevor Bird will contact Mike Evans to request the conference financial report

11.2 **IEEE International Symposium on Spread Spectrum Techniques and Applications Aug 2004:** $10K seed has not been returned. The Committee is waiting for the conference financial report

11.3 **ICITA 2005,** Progressing well – contact: A/Prof Sean He at UTS (sean@it.uts.edu.au).

11.4 **Capturing Reality: Conference on Spatial Information (CRCSI 2007),** there will be no update until Jan 2006.

11.5 **mBusiness Conference 2005**. No further action – resolved to remove from agenda, Check if they use IEEE logo.

Sam Reisenfeld will present a request to run a new conference during the next meeting.

Motion: request the conference coordinator at R10 to send notification of all conferences which are held in NSW to David Burger. Moved: Trevor Bird, 2nd David Tien, carried.

12 Other Business

David Burger: IEEE by laws is now on the web (History->Section archives->Year 2000).

PICA: All papers regarding this conference have arrived and the issue will be finalised during the next meeting.

CD programme: It needs to be followed up.

13 Closure

The meeting closed at 20:57 hours.
The next meeting will be Monday, 7 March 2005.