IEEE New South Wales Section

195th Executive Committee Meeting

A meeting of the IEEE Executive Committee will be held as indicated below:

Date:	Monday 04 July 2005
Time:	7.00pm – 9.00pm
Place:	Sentosa Restaurant

AGENDA

Agenda Page Nos	**Draft Resolutions**

APOLOGIES

Apologies will be received by David Tien, Secretary, via email dtien@csu.edu.au or phone/SMS 04 05 212 291.

***1. STARRING OF ITEMS**

The Secretary will receive requests for the starring of additional items.

2. MINUTES OF PREVIOUS MEETING

pg 4 - 6 ***to adopt the minutes of the 194th Executive Committee Meeting held on Monday, 06th June 2005 as a correct record.***

3. BUSINESS ARISING FROM THE MINUTES AND ACTIONS REQUIRED

Action 11/2005 ***Ian Boyd to contact HQ regarding the issuing date for the2004 Section rebate.***

Action 12/2005 ***Graeme Gwilliam to contact Engineering Australia regarding the details of Continuing Professional Development (CPD) in the Memorandum of Agreement between engineers Australia and IEEE and IEE at division Level.***

4. CORRESPONDENCE

5. TREASURER'S REPORT

6. CHAIRMAN'S FORUM

7. CIRCUIT REPORT

8. COMMITTEE REPORTS

8.1 FELLOW SEARCH
8.2 MEMBERSHIP DEVELOPMENT
8.3 PROFESSIONAL ACTIVITIES
8.4 EDUCATIONAL ACTIVITIES
8.5 STUDENT ACTIVITIES
8.6 AWARDS AND RECOGNITION
8.7 NOMINATIONS

8.8 HISTORIAN

9. AFFINITY GROUPS

9.1 GOLD AFFINITY GROUP
9.2 LIFE MEMBER ACTIVITIES

10. CHAPTER REPORTS

10.1 COMPUTER
10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES
10.3 COMMUNICATIONS/SIGNAL PROCESSING
10.4 POWER ENGINEERING
10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
10.6 CIRCUITS AND SYSTEMS/SOLID STATE CIRCUITS

11. CONFERENCES

11.1 ASIAN CONTROL CONFERENCE 2004 (MELBOURNE)
11.2 IEEE INTERNATIONAL SYMPOSIUM ON SPREAD SPECTRUM TECHNIQUES AND APPLICATIONS 2004 (SYDNEY) ISSSTA
11.3 INTERNATIONAL CONFERENCE IN IT AND APPLICATION (ICITA 2005) (SYDNEY)
11.4 CREATE REALITY: CONFERENCE IN SPACIAL INFORMATION (CRCSI 2007)
11.5 AuS WIRELESS'06 (Broadband and Ultra Wideband Cmmunications)***.***
11.6 8th International Symposium on DSP and Communication Systems & 4th Workshop in the Internet, Telecommunications and Signal Processing.

12. OTHER BUSINESS

13. URGENT BUSINESS

Members wishing to introduce items of urgent business should discuss the items with the Secretary or Presiding Officer prior to the meeting.

14. NEXT MEETING

The next meeting of the IEEE Executive Committee will be held on Monday 01 August 2005, at 7.00pm Northern Sydney Institute of TAFE, Gore Hill Campus, Room AG20**.** The agenda closing date is 5pm on the last working day before the meeting.

IEEE EXECUTIVE COMMITTEE DISTRIBUTION LIST FOR AGENDAS

IEEE NSW SECTION EXECUTIVE COMMITTEE

Current Membership 20

QUORUM 7

MEMBERS

Graeme Gwilliam	Chair
David Burger	Vice Chair
David Tien	Secretary
Ian Boyd	Treasurer / Professional Activities
Trevor Bird	Nominations / Presiding Officer
Stephanie Boyd	Chair Computer Chapter / Student Activities
Karu Esselle	Educational Activities
Eddie Fong	Circuit Editor
Walter Lachs	Fellow Search
Stefan Mozar	Member
Lakshmi Narasimhan	Corresponding Member
Bruce Poon	Membership Development
Faz Rahman	Power Elec/Indust. Elec/Indust. Applic Chapter Chair
Sam Reisenfeld	Comms/SigProc Chapter Chair
John Robinson	PES Chapter Treasurer
Ananda Sanagavarapu	Member
Graham Town	Chair AP/MTT
Jim Vasseleu	Awards and Recognition/Life Members
Sampath S. Windsor	Gold Affinity Group Chair
Ramutis Zakarevicius	Historian

IEEE New South Wales Section

194th Executive Committee Meeting

Minutes of the 194th Executive Committee Meeting, Monday, 06 June 2005
Room AG20, North Sydney TAFE, St Leonards, NSW 2065.

PRESENT

Graeme Gwilliam	Chair
David Tien	Secretary
Ian Boyd	Treasurer / Professional Activities
Stephanie Boyd	Chair Computer Chapter / Student Activities
Walter Lachs	Fellow Search
Sam Reisenfeld	Comms/SigProc Chapter Chair
Jim Vasseleu	Awards and Recognition/Life Members
Karu Esselle	Educational Activities
Faz Rahman	Power Elec/Indust. Elec/Indust. Applic Chapter Chair

APOLOGIES

David Burger	Vice Chair
Trevor Bird	Nominations / Presiding Officer
Eddie Fong	Circuit Editor
Jim Logothetis	Member
Graham Town	Chair AP/MTT
Sampath S. Windsor	Gold Affinity Group Chair

OPENING

The Presiding Officer opened the meeting at 7:02 pm.

1. STARRING OF ITEMS

2. BUSINESS ARISING FROM THE MINUTES

3. MINUTES OF PREVIOUS MEETING

The IEEE NSW Section Executive Committee agreed that the minutes of the 193rd Executive Committee Meeting held on Monday, 02 May 2005 were a correct record. Moved Jim Vasseleu, 2nd Walter Lachs, carried.

The IEEE NSW Section Executive Committee requested to have "actions list" restored in future minutes.

4. CORRESPONDENCE

5. TREASURER'S REPORT

5.1 Budget summary

Details of the budget was circulated. The Treasurer reported that $6,500 has been spent in 2005 and rebate has not received from the HQ, Treasurer will contact HQ regarding the matter – added to action list.

Acceptance of Treasurer's report: moved Ramutis Zakarevicius, 2nd, Stephanie Boyd carried.

5.2 External and internal auditing [Chairman]

Due to the delay, a new auditor should be sought, however, in order to do an internal auditing, the record has to be up to date. This item is to lie on the table pending further discussions.

6. CHAIRMAN'S FORUM

6.1 Memorandum of Agreement between engineers Australia and IEEE and IEE at division Level:

Due to the lack communications the Chairman has stated that Continuing Professional Development (CPD) will not be signed by the due date.

The IEEE NSW Section Executive Committee asked the Chairman to approach Engineer Australia to rework this document, according to the concerns expressed: (1) the agreement should have a sunset clause; (2) each organisation retains the freedom to organise its own professional activities; (3) by signing this document, no financial undertaking is given for any activities organised under the agreement; Moved Jim Vasseleu, 2nd Karu Esselle, carried.

7. CIRCUIT REPORT

8. COMMITTEE REPORTS

8.1 FELLOW SEARCH
8.2 MEMBERSHIP DEVELOPMENT
8.3 PROFESSIONAL ACTIVITIES
8.4 EDUCATIONAL ACTIVITIES
8.5 STUDENT ACTIVITIES
8.6 AWARDS AND RECOGNITION

A cheque of A$1293.52 has been received from the HQ for the Outstanding Section award.

8.7 NOMINATIONS

Following people have been nominated for 2006 Committee: Graeme Gwilliam,`David Burger, David Tien, Ian Boyd, Trevor Bird, Stephanie Boyd, Karu Esselle, Eddie Fong, Walter Lachs, Bruce Poon, Faz Rahman, Sam Reisenfeld, John Robinson, Graham Town, Jim Vasseleu, Sampath Windsor, Ramutis Zakarevicius, Lakshmi Narasimhan (Corresponding Member), and Philip Ogunbona (Corresponding Member).

8.8 HISTORIAN

9. AFFINITY GROUPS

9.1 GOLD AFFINITY GROUP
9.2 LIFE MEMBER ACTIVITIES

10. CHAPTER REPORTS

10.1 COMPUTER

Computer Chapter held a lecture on Mon 30 May at the Harricks Auditorium. The Speaker was Dr Nick Hauser of the Bragg Institute.

The topic of the lecture was "Open Source & Instrument Control for

OPAL's Neutron Beam Instruments".

10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES
10.3 COMMUNICATIONS/SIGNAL PROCESSING
10.4 POWER ENGINEERING
10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
10.6 CIRCUITS AND SYSTEMS/SOLID STATE CIRCUITS

11. CONFERENCES

To safe guard Section's financial interest, the IEEE NSW Section Executive Committee will appoint a Section Committee to sit on the organising committee of conferences where the Section has a financial interest. Moved Ian Boyd, 2nd David Tien, carried.

11.1 ASIAN CONTROL CONFERENCE 2004 (MELBOURNE)
11.2 IEEE INTERNATIONAL SYMPOSIUM ON SPREAD SPECTRUM TECHNIQUES AND APPLICATIONS 2004 (SYDNEY)

Treasurer will chase the seed money.

11.3 INTERNATIONAL CONFERENCE IN IT AND APPLICATION (ICITA 2005) (SYDNEY)
11.4 CREATE REALITY: CONFERENCE ON SPACIAL INFORMATION (CRCSI 2007)
11.5 AuS WIRELESS'06 (Broadband and Ultra Wideband Cmmunications)***.***

The Committee is advised to open a bank account for this conference and, once the account is opened, the Section will send the seed fund by post. Sam Reisenfeld was appointed by the Section Committee to sit on the Organising Committee of the above conference.

11.6 8th International Symposium on DSP and Communication Systems & 4th Workshop in the Internet, Telecommunications and Signal Processing***.***

12. OTHER BUSINESS

12.1 RAB AND TAB'S VISIT

There is a need for a wish list, (1) Earthing system DLP. We may bring them on a cruise + dinner.

12.2 SECTION CONGRESS 2005

The IEEE NSW Section Executive Committee agreed to send Graeme Gwilliam to attend the Section Congress and contribute US$500 towards his costs as required by the R10 Committee, moved Jim Vasseleu, 2nd Ramutis Zakarevicius, carried.

13. FOR YOUR INFORMATION

14. URGENT BUSINESS

15. NEXT MEETING

The next meeting of the IEEE Executive Committee will be held on Monday 04 July 2005, at 7.00pm at Sentosa Restaurant**.** The agenda closing date is 5pm on the last working day before the meeting.

CLOSURE

There being no further business, the Presiding Officer declared the meeting closed at 20:58.