IEEE New South Wales Section
191st Executive Committee Meeting

Minutes of the 191st Executive Committee Meeting, Monday, 7 March 2005
Room AG20, North Sydney TAFE, St Leonards, NSW 2065.

PRESENT

Graeme Gwilliam	Chair / Presiding Officer
David Burger	Vice Chair
David Tien	Secretary
Ian Boyd	Treasurer
Trevor Bird	Nominations
Stephanie Boyd	Chair Computer Chapter / Student Activities
Karu Esselle	Educational Activities
Eddie Fong	Circuit Editor
Walter Lachs	Fellow Search
Jim Logothetis	Professional Activities
Sam Reisenfeld	Comms/SigProc Chapter Chair
John Robinson	PES Chapter Treasurer
Ananda Sanagavarapu	Member
Graham Town	Chair AP/MTT
Jim Vasseleu	Awards and Recognition/Life Members
Sampath S. Windsor	Gold Affinity Group Chair
Ramutis Zakarevicius	Historian

APOLOGIES

Stefan Mozar	Member
Bruce Poon	Membership Development
Faz Rahman	Power Elec/Indust. Elec/Indust. Applic Chapter Chair
Lakshmi Narasimhan	Corresponding Member

ABSENT

OPENING

The Presiding Officer opened the meeting at 7:00 pm.

MEMBERSHIP

The Section Committee has designated Lakshmi Narasimhan as a corresponding member, so he doesn't have to travel to meetings during 2005.

*1. STARRING OF ITEMS

Items 4, 5, 6, 11.5 and 12.2 are already starred. The Secretary received requests for the starring of items 2, 3, 8.3, 9, 10.2, 12 and 13.

2. BUSINESS ARISING FROM THE MINUTES

2.1 Membership: the wording is changed to:
4• Steven Duvall, Ollencio D'Souza, Mark Edmunds, Philip Ogunbona, and Anthony Zaglas were removed from the 2005 name list of IEEE NSW Section Executive Committee.

3.2 Minutes of Previous Meeting add [item 2]:
• Moved Jim Vasseleu, John Robinson 2nd, carried.

3.3 Other Business [item 12]:
• APS was changed to AP.

2. MINUTES OF PREVIOUS MEETING

The IEEE NSW Section Executive Committee agreed that the minutes of the 190th Executive Committee Meeting held on Monday, 07 March 2005 were a correct record. Moved Jim Vasseleu, 2nd Stephanie Boyd, carried.

***4. CORRESPONDENCE**

4.1 Distinguished lecturer's visit the Section would like to promote and host DL visitors together with the relevant chapters and societies. The Section will contribute to the costs of one night accommodation and associated meeting costs. Moved Trevor Bird, 2nd David Tien, carried.

***5. TREASURER'S REPORT**

5.1 Budget summary

Monthly budget summary was circulated and no questions were raised. Acceptance of Treasurer's report: moved David Tien, 2nd Jim Logothetis, carried.

5.2 Australian Council Levy

Council levy for 2003 and 2004 were received. Treasurer, will contact the Council to clarify (1) if, based on a previous agreement, 2003 levy was waived; (2) if student members have been included in the levy calculation.

5.3 Future Auditing policy

The Section account auditing will be replaced by internal auditing unless the auditing is requested by HQ. Moved John Robinson, 2nd Jim Logothetis, carried.

***6. CHAIRMAN'S FORUM** – Presented by Ian on Chairman's behalf [Agenda item 6]

6.1 Outstanding Large Section Award:

Outstanding Large Section Award for 2003, together with a US$1000 cheque, was given to IEEE NSW Section. This was presented in Singapore during the R10 meeting. Trevor Bird was appointed a permanent custodian for all certificates.

6.2 RAB and TAB's visit

RAB and TAB will visit Australia in November and the Section would like to make some arrangements for them in the technical, as well as in political (meet IEAust/ministers), areas. Chapters are encouraged to contribute and this item should be discussed in the Section meetings.

6.3 Concern over the incorrect statement published in The Australian MARCH 29, 2005:

In an article written by James Riley, titled "Engineers punch first in turf war", published in The Australian on March 29, 2005 (See page 14 – 15, agenda of March meeting), Engineers Australia director of public policy Leanne Hardwicke was reported was saying "Engineers Australia had always represented IT professionals through its specialist chapter, the Institute of Electrical and Electronics Engineers."

David Tien, the Secretary, will write to The Australian to point out that the above statement is incorrect and ask for a correction.

7. CIRCUIT REPORT

8. COMMITTEE REPORTS

8.1 FELLOW SEARCH

8.2 MEMBERSHIP DEVELOPMENT

8.3 PROFESSIONAL ACTIVITIES

- Jim Logothetis reported that two more topics are needed for Joint meetings this year. Committee members and chapter chairs are encouraged to email him the proposed topics.

8.4 EDUCATIONAL ACTIVITIES

8.5 STUDENT ACTIVITIES

- Stephanie: free membership programme has received 232 applications so far.

• Newcastle student branch had a BBQ on 31 March.

8.6 AWARDS AND RECOGNITION
8.7 NOMINATIONS
8.8 HISTORIAN

9. AFFINITY GROUPS

9.1 GOLD AFFINITY GROUP [by Sampath Windsor]

• The NSW Section's GOLD affinity group's inaugural 2005 Management Committee meeting was held on the 01/04/05 at University of Sydney.
• The committee will be meeting on every 3rd Monday of the month from 6pm to 7pm at UTS.
• At the moment Committee has 6 members. Two members are from UTS (through student branch communications) and the other 3 members were recruited from the GOLD membership.
• We are continuously canvassing for more active members to join the management committee through communications to student members via e-mail and to members though publications in Circuit.
• Currently we are planning an anniversary dinner for the 19/05/05. Although a tentative booking has been made, the venue and the speaker are still to be finalised. The preparations are progressing well. We are planning to subsidise the cost per person by around $30 with a cost of $10 for the guests from the money we will be receiving from the NSW section. This issue will be discussed further as it progresses.

9.2 LIFE MEMBER ACTIVITIES

Dr Brian Speedy, a life member, passed away on 13 February 2005.

10. CHAPTER REPORTS

10.1 COMPUTER
10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES

• Graham Town (Chair), David Burger (Secretary), will further publish details on Maria Stuchely's DL speech on 14 April 2005.

10.3 COMMUNICATIONS/SIGNAL PROCESSING
10.4 POWER ENGINEERING
10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
10.6 CIRCUITS AND SYSTEMS/SOLID STATE CIRCUITS

11. CONFERENCES

11.1 ASIAN CONTROL CONFERENCE 2004 (MELBOURNE)
11.2 IEEE INTERNATIONAL SYMPOSIUM ON SPREAD SPECTRUM TECHNIQUES AND APPLICATIONS 2004 (SYDNEY)
11.3 INTERNATIONAL CONFERENCE IN IT AND APPLICATION (ICITA 2005) (SYDNEY)
11.4 CREATE REALITY: CONFERENCE ON SPACIAL INFORMATION (CRCSI 2007)

12. OTHER BUSINESS

12.1 Meeting place for the September meeting [David Tien]

to RECOMMEND TO THE SECTION COMMITTEE that the September Meeting (Sunday morning 6th November 2005) be held at Charles Sturt University in Bathurst. This item is to lie on the table pending further discussion during the next meeting.

13. FOR YOUR INFORMATION

13.1 Meeting place for the July meeting [David Tien]

Due to the holiday closure of TAFE, the 4th July meeting will be held in Sentosa Restaurant in Epping, details to be announced by Stephanie Boyd.

14. URGENT BUSINESS

There was no urgent business.

15. NEXT MEETING

The next meeting of the IEEE Executive Committee will be held on Monday 02 May 2005, at 7.00pm Northern Sydney Institute of TAFE, Gore Hill Campus, Room AG20. The agenda closing date is 5pm on the last working day before the meeting.

CLOSURE

There being no further business, the Presiding Officer declared the meeting closed at 21:51.