

M. Herrmann

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THE JOINT MERGER COMMITTEE

THE INSTITUTE OF RADIO ENGINEERS, INC.

THE AMERICAN INSTITUTE OF ELECTRICAL ENGINEERS

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*Please proceed
2/8/62 11/12/62*

Secretary

Donald G. Fink
1 East 79 Street
New York 21, N. Y.

LE 5-5100

November 6, 1962

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Mr. Nelson S. Hibshman
American Institute of Electrical Engineers
345 East 47th Street
New York 17, New York

Dear Nelson:

This will confirm our telephone conversation yesterday, when it was agreed that AIEE will provide the following information which will make it possible to create addressograph mailing codes for IEEE Bimonthly and Transactions publications:

Tabulate

X Dick strips, pasted on cards, in alphabetical order, with names, addresses and AIEE membership numbers of current AIEE members subscribing to:

1. Bimonthly - Part I
2. Bimonthly - Part II
3. Bimonthly - Part III
4. Transactions - Part I
5. Transactions - Part II
6. Transactions - Part III

It would be convenient if the sets of cards could be segregated by (1) Student members and (2) members above Student grade.

I understand that these member subscriptions have been prorated so that all expire in April. Unless you advise me to the contrary, I assume that the cards provided will include all member subscriptions paid through April 30, 1963.

Once the above initial information has been furnished, it will be necessary for you to keep Miss Sirjane informed of all changes in these subscription lists through December 31, 1963 so that our mailing lists will be up to date as of the time of merger.

Regards,

Don

Donald G. Fink
Consultant to AIEE/IRE