

CONSTITUTION OF ASEE

Article I — Name and Objects

Section 1. The name of this organization shall be the American Society for Engineering Education (ASEE).

Section 2. The purpose of this Society shall be the advancement of education in all of its functions which pertain to engineering and allied branches of science and technology, including the processes of teaching and learning, research, extension services, and public relations. The Society shall serve its members as a common agency of stimulation and guidance in: (a) the formulation of the general goals and responsibilities of engineering education for the service of individuals and the advancement of general welfare; (b) the adjustment of curricula and educational processes to changing conditions; (c) the development of effective teachers and administrators; (d) the improvement of instructional materials and methods, of personnel practices, and of administrative usages; (e) the enhancement of professional ideals and standards; (f) the fostering of research as a function collateral to teaching; (g) the coordination of institutional aims and programs, both among schools and colleges and in their joint relations with professional, educational and public bodies; and (h) the cultivation of a fraternal spirit among teachers, administrators, investigators, practitioners, and industrialists.

Article II — Membership

Section 1. Membership in the Society shall be of two classes, Individual and Institutional.

Section 2. Individual membership shall be of three types; Active, Life and Honorary. It shall comprise those persons who occupy or have occupied responsible positions in engineering instruction, research, or practice, or other persons interested in engineering education.

Section 2 a. The name of each candidate for active individual membership shall be proposed in writing to the Executive Secretary by two members who personally know the candidate or who agree to sponsor the candidate. Election shall be by a three-fourths vote of those members of the Board of Directors voting either at a regularly convened meeting or by a letter ballot.

Section 2 b. Life membership—An individual member who has been a member for twenty-five (25) years or more (not necessarily consecutive) who has reached the age of sixty-five (65) years, and who has retired from active professional life, may, upon written request, be designated as a life member by vote of the Board of Directors, and shall thereafter be exempt from payment of dues. Such members shall be entitled to all the rights and privileges of active individual members.

Section 2 c. Honorary members may be chosen from among those who have rendered eminent service to mankind in engineering education or other engineering fields. Nomination of such candidates may be made by any two members of the Society to a Committee on Honorary Membership. The Committee on Honorary Membership will in turn recommend to the Board of Directors candidates for honorary membership.

Election shall be by a three-fourths vote of those members of the Board of Directors voting by a letter ballot.

Honorary members shall enjoy all the rights and privileges of Active Members and shall not be required to pay any fees or dues.

No more than two Honorary Members shall be elected in any administrative year.

Section 3. Institutional Members — There shall be five types of Institutional Members; Engineering College, Technical Institute, Affiliate, Associate and Industrial.

Section 3 a. Engineering College Members shall be only those institutions having at least one baccalaureate or higher degree accredited by Engineers' Council for Professional Development, or if not within its jurisdiction must have one or more engineering curricula whose standards as judged by a competent accrediting agency are equal to those of that Council. In the absence of any such accrediting agency the Board of Directors shall have the power to judge the equivalence of standards.

Section 3 b. Technical Institute Members shall be those institutions, not Engineering College Members, conducting technical institute programs, at least one of

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which is approved by Engineers' Council for Professional Development or if not within its jurisdiction must have one or more engineering technology curricula whose standards as judged by a competent accrediting agency are equal to those of that Council. In the absence of any such accrediting agency the Board of Directors shall have the power to judge the equivalence of standards.

Section 3 c. Affiliate institutional members shall be educational institutions, not Engineering College or Technical Institute members, which are accredited by a major regional educational association.

Section 3 d. Associate institutional members shall be organizations of engineers or research institutions.

Section 3 e. Industrial institutional members shall be industrial organizations having an interest in engineering education.

Section 3 f. Each candidate for Institutional membership shall apply in writing to the Executive Secretary of the Society. The application shall state the type of Institutional membership desired, the necessary qualifications and the name of an official representative.

Section 4. The term member used in this constitution and the bylaws of ASEE shall mean duly elected members whose current dues are paid.

Article III — Organization and Officers

Section 1. The Society shall have a Projects operating unit and the following Councils:

Council of Sections and Branches East

Council of Sections and Branches West

Engineering College Administrative Council — (ECAC)

Engineering College Research Council — (ECRC)

Technical Institute Council — (TIC)

Council of General Divisions and Committees

Council of Technical Divisions and Committees

Section 2. Each Council shall operate under a set of bylaws determined by each Council, but consistent with the constitution and the bylaws of ASEE.

Section 3. The Councils may structure their respective organizations from Individual and Institutional members of ASEE according to their bylaws.

Section 4. The bylaws of each Council shall provide for the election of a chairman with a two year term of office and such other officers as the Council bylaws may set forth. The chairman of the Council of Sections and Branches West and the chairman of

the Council of Technical Divisions and Committees shall be elected in even numbered years and the chairman of the Council of Sections and Branches East and the chairman of the Council of General Divisions shall be elected in odd-numbered years.

Section 5. The bylaws for each Council shall also provide for an Executive Board and a Nominating Committee. Voting within the Councils shall be only by Individual members or by official representatives of Institutional members of the ASEE.

Section 6. The elected chairman of each Council shall automatically become a Vice President of ASEE responsible for the respective Council. His term of office as chairman of his Council and Vice President of ASEE shall begin 10 days after the last business session of the ASEE at the annual meeting.

Section 7. Each Council shall provide in their bylaws for an order of succession to their chairman in any case when he cannot act or is unable to attend a meeting. The successor to the chairman automatically assumes the chairman's position as a Vice President of ASEE for the period of the chairman's disability.

Section 8. A Vice President of ASEE responsible for the Projects Operating Unit shall be named by the Board of Directors who shall also designate the members of an Executive Board of this Operating Unit. The term of this Vice President and of the members of the Executive Board shall be at the discretion of the Board of Directors. The bylaws of this Operating Unit shall be provided by the Board of Directors of ASEE.

Section 9. The Society shall have the following officers:

A President

A Vice President for each Council

The Vice President for the Projects Operating Unit

Treasurer

Executive Secretary

Section 10. The Society shall have a Board of Directors composed as follows:

President

All Vice Presidents

Treasurer

The two living, most immediate Past Presidents of ASEE

Executive Secretary (ex-officio, without vote)

Section 11. The Board of Directors shall have authority and responsibility to conduct the affairs of the ASEE in conformance with this Constitution and shall be responsible for the bylaws of ASEE.

Section 12. The Society shall have an Executive Committee, to whom the Board of Directors may delegate responsibilities, composed as follows:

President

Treasurer

Two of the Vice Presidents. (To be elected by the Board of Directors, one to be designated senior. A majority of those voting shall elect)

Executive Secretary (ex-officio, without vote)

Section 13. Standing and ad hoc committees of the Society shall be appointed by the President and will report to the Board of Directors.

Section 14. The Executive Secretary shall be appointed annually by the Board of Directors.

Article IV — Election and Succession of Officers

Section 1. There shall be a Nominating Committee of ASEE composed of, one representative from each of the Councils named by the chairman of the respective Councils, and the two immediate Past Presidents of ASEE. The senior in time of office of the Past Presidents of ASEE shall serve as chairman. No current ASEE Vice President shall serve on the Nominating Committee.

Section 2. The Nominating Committee of ASEE shall nominate one candidate for President and one candidate for Treasurer each year. These nominations shall be furnished the Executive Secretary by November 1st of the year preceding the election. The Executive Secretary shall cause the nominations to be published in December in the official ASEE Journal or mailed to each individual member by December 31st. Additional nominations of eligible candidates may be made by petitions of not less than 50 individual members from at least three schools with no less than 10 members from any one of these three schools. Nominees so proposed must indicate willingness to serve before their names are placed on the ballot. Such petitions and agreements to serve must be presented to the Secretary by February 1st. Ballots shall be furnished each individual member of the Society by March 1st of each year and those ballots returned to the Secretary by March 31st shall determine by a simple majority vote the election of officers as of April 1st.

Section 3. The nominees for President shall be from active members who have previously served on the Board of Directors or from the present members of the Board of Directors. The term of office shall be for one year. A President can serve only one elected term.

Section 4. The nominee for Treasurer shall be an Individual Member of the ASEE. The term of office of the Treasurer shall be one year and the maximum number of terms shall be three.

Section 5. The President and Treasurer shall take office on the 10th day after the last business session of the ASEE at the annual meeting.

Section 6. In any case when the President of the Society cannot act or when absent from a meeting the order of succession to the President for the conduct of all or immediate business shall be as follows:

The Vice President member of Executive Committee Designated Senior.

The other Vice President member of the Executive Committee

Treasurer

The Board of Directors may determine such absence a permanent vacancy because of death, resignation or other valid reason and in such case the order of succession above set forth shall apply.

Article V — Dues

Section 1. The limits of annual dues for Individual members shall be as stated in the bylaws of the Society. Any change of these limits shall be only determined by a majority letter ballot of the Individual Members of the Society received within 30 days after mailing by the Executive Secretary. Initiation of such change shall be by majority vote of the Board of Directors. Changes of dues within the limits shall be determined by a majority vote of the Board of Directors.

Section 2. The dues of the Institutional members shall be determined by a majority vote of the Board of Directors provided that the opinions of groups representing Institutional members are presented at the time of the vote.

Article VI — Meetings

There shall be at least one annual meeting during the month of June each year at such time and place as the Board of Directors may determine. The Board of Directors is responsible for and has authority over the annual meeting. This annual meeting shall include a business session of ASEE. All sessions of committees, councils or groups therein held at the place and time of the annual meeting shall constitute a part of the annual meeting.

The Board of Directors shall meet at least four times a year, once during the annual meeting and other times as set forth in the bylaws of ASEE.

Article VII — Publications

Section 1. The Board of Directors shall authorize and be responsible for all publications of the Society and shall designate the official Journal of the ASEE.

Section 2. Papers and discussions presented at meetings of the ASEE and the Councils, or groups, therein shall become the property of the ASEE and may be published as ASEE proceedings if authorized by the Board of Directors or their delegated representative.

The Board of Directors through their delegated representative may grant permission to publish such papers and discussions elsewhere on condition that the ASEE receive proper credit or may waive any property right the ASEE may have in the paper or discussion.

Section 3. Permission shall be obtained for all publications using the name of the ASEE from the Board of Directors through their delegated representative.

Article VIII — Amendments

This constitution may be amended only by a letter ballot of the Individual members of the ASEE, a proposed amendment being approved if at least two-thirds of the ballots returned within 30 days after they are mailed are favorable.

Amendments may be proposed by the Board of Directors after a two-thirds favorable vote or by a petition in writing to the Executive Secretary of not less than 50 individual members from at least three schools with no less than 10 members from any one of these three schools. The majority opinion of the Board of Directors on any amendment shall be furnished with the letter ballot. If more than one-quarter of the Board of Directors represent the minority on any amendment they shall be entitled to equal space to present their opinion with the letter ballot. When the amendment is presented by petition, the Board of Directors shall vote on said amendment and prepare an opinion of the majority, and an opinion of the minority when it represents more than one-quarter of the Board of Directors, which opinions shall be furnished to the membership of ASEE with a ballot on the amendment within 90 days after the petition is received.

Article A

This article shall remain in force until July 1, 1967 and shall then automatically be deleted from the constitution.

Article IV, Section 3 is modified so that nominees for President may also be from members of the present or past Executive Board or General Council of ASEE under the constitution which preceded this constitution.